



JOB POSTING: CLINICAL SUPERVISOR, OUTPATIENT

Driven by a passion to make a difference? Ready to work on a team committed to helping people find lasting recovery? Then explore a career with Ten16 Recovery Network! We are passionate about equipping people to living fully, free from relying on alcohol and other drugs. We are looking for an experienced Clinical Supervisor to work with the treatment staff at 5 sites across mid-Michigan (Midland, Mt Pleasant, Clare, Gladwin, & Big Rapids).

- Provide clinical supervision / direction to the outpatient treatment staff at multiple locations; including phone consultation, individual supervision and observation. Facilitate peer review.
- Develop and maintain a positive morale among the team; ensuring staff self-care and professional development.
- Coordinate staffing and outpatient schedule. Provide direct clinical services in the absence of clinical staff. Proactively manage capacity issues. Monitor and authorize timesheets and leave requests.
- As a member of the Leadership Team, represent the needs and interests of the clinical staff for resources and support; advocating for opportunities to enhance local impact.
- Oversees the clinical documentation/CareNet authorization process to ensure efficient, timely and accurate entry into all appropriate systems. Seek opportunities to simplify and streamline forms and processes.
- Maintain a proficient working knowledge of all agency electronic systems; take the lead on selection and implementation of an electronic medical record.
- Facilitate the Continuous Quality Improvement process; collecting data and analyzing for trends, and presents findings to Leadership team.
- Conducts regular audits of clinical charts for quantitative and qualitative factors.
- Identify compliance issues; plan and implement strategies/actions for dealing with issues regarding program/staff licensing, accreditation, and contract management.

Position Requirements:

- Master's degree in social work, psychology or related field with appropriate full licensure and CAADC, with 5-7 years of related supervisory experience.
- CCS (Certified Clinical Supervisor) required or secured within 2 years of employment.
- Previous experience in SUD outpatient counseling, program development, compliance and evaluation.
- Consultative and collaborative leadership style.
- Demonstrated commitment to abstinence-based and recovery-oriented treatment, including a strong working knowledge of the 12-Step process and the integration of recovery supports in the treatment process.
- Excellent organizational and communication skills.
- Strong computer skills.

Starting Salary:

\$55,000 – 67,000 commensurate with licensure, credentialing and experience.

If this describes you, we want to hear from you! Send cover letter and resume to Sam Price, President/CEO, Ten16 Recovery Network, by email (sprice@1016.org)